

**NOTICE TO PROPERTY OWNERS WITHIN THE BOROUGH OF HIGHLANDS**

**INTERESTED IN**

**THE HIGHLANDS STORM-DAMAGED HOUSE DEMOLITIONS AND  
PRIVATE PROPERTY DEBRIS REMOVAL “PPDR” ASSISTANCE PROGRAM**

**(VIA FEMA FUNDING)**

Notice is hereby given that the Borough of Highlands is working with FEMA to continue the Borough’s Hurricane Sandy Storm Recovery Efforts. The Borough is seeking to utilize FEMA funding for The Highlands STORM-DAMAGED HOUSE DEMOLITIONS AND PRIVATE PROPERTY DEBRIS REMOVAL “PPDR” ASSISTANCE PROGRAM.

At this time, the Borough of Highlands is accepting applications from interested property owners within the Borough, who are interested in having licensed/certified contractors to be hired by the Borough, demolish and remove storm damaged houses and storm debris from privately-owned properties at no cost to the property owner.

In order for program costs to be deemed eligible for FEMA funding, FEMA must review and approve each application and determine that applicants and properties qualify and are deemed eligible for FEMA funding.

To take advantage of this potential opportunity, the first step homeowners must take is to complete and submit a **Right-of-Entry and Homeowner Application Form** (there is no application fee). The application form is available at Borough Hall, 42 Shore Drive, Highlands, and the Borough’s website <http://www.highlandsnj.com/>. Applicants are encouraged to contact the Borough Engineer’s Office for further information and assistance. Call 732-671-6400 and ask for Dana Webb or contact via email at [dwebb@tandmassociates.com](mailto:dwebb@tandmassociates.com).

You can return the completed and signed application in the following ways:

Email: **dleubner@tandmassociates.com**

Or mail to:

Borough of Highlands  
42 Shore Drive  
Highlands, New Jersey 07732  
Attn: Dale Leubner

By submitting the Right-of-Entry Homeowner Application Form you are signaling to the Borough that you are interested in the FEMA FUNDED STORM DAMAGED HOUSE DEMOLITIONS AND PRIVATE PROPERTY DEBRIS REMOVAL “PPDR” ASSISTANCE PROGRAM in the Borough. Upon receiving your application form we will contact you to discuss further details and steps to be taken in the near future.

According to FEMA, any costs related to PPDR or demolition of private structures performed prior to written approval by FEMA will be ineligible for Public Assistance reimbursement.

ROE No. \_\_\_\_\_

GPS Location:  
Longitude \_\_\_\_\_  
Latitude \_\_\_\_\_

PRIVATE CONTRACTOR/FORCE ACCOUNT  
DR Debris Removal  
DW Debris on Dwelling  
State New Jersey 2015  
Remarks:  
  
Age of Structure/Property:

RIGHT-OF-ENTRY ON PRIVATE PROPERTY FOR DEBRIS REMOVAL HURRICANE SANDY DISASTER  
ASSISTANCE (DEC. CODE 4086-DR-NJ)

Ownership Interest, Debris Removal Request, and Grant of Right of Entry

The undersigned hereby certifies and warrants that (Circle) they/he/she are/is the title owner (s or lessee or mortgagor) of the property described herein, and do hereby request aid in removing debris to prevent further damage to my/our property and therefore give freely and without coercion and the undersigned hereby unconditionally authorizes the City/County of \_\_\_\_\_ in the State of New Jersey, its successors and assigns and its contractors and subcontractors, the United States of America and its assigns, and its contractors and subcontractors (collectively, the "Debris Removal Parties"), to have the right of access and enter in and onto the property located within the aforesaid city and/or county more commonly identified as:

\_\_\_\_\_ (address)

for the purpose of removing and clearing any or all Hurricane Sandy-generated debris of whatever nature from the above described property.

Removal of Any Solitary Standing Wall

If there is a solitary standing wall that is to be removed, I/we certify:

- Expressly give permission to remove the solitary standing wall; and
- If insured, the insurance adjuster has seen the wall.

Debris Touching Any Dwelling

If there is debris on or touching a dwelling:

- I/We expressly give permission to remove the debris; and
- If insured, I/we certify that the insurance adjuster has seen the dwelling.

Government Not Obligated; No Expense Except For Insurance Proceeds

It is fully understood that this Right-of-Entry is not an obligation to perform debris clearance. The debris clearance will be conducted at no expense to the said property owner(s), although insurance or other proceeds paid to owner(s) for debris removal must be handled as set out below.

Government Indemnified and Held Harmless

Additionally, the undersigned will indemnify and hold harmless the Debris Removal Parties for any damage of any type whatsoever to the above described property or to personal property and fixtures situated thereon, or for bodily injury or death to persons on the property, and hereby releases, discharges and waives any and all actions, either legal or equitable, which the undersigned has, or ever might or may have, by reason of any action of aforesaid the Debris Removal Parties taken to accomplish the aforementioned purpose.

Avoidance of Duplication of Benefits; Reporting Receipt of Money for Debris Removal

I/We, the undersigned, have/have not or will/will not receive(d) any compensation for performance of the aforementioned activities from any other source including Small Business Administration, Natural Resources Conservation Service, private insurance, individual and family grant program or any other public assistance program. In the event of any compensation from any source is received by the undersigned or any other party for performance of the aforementioned activities on this property, I will report the same to an identified governmental entity in the City/County of \_\_\_\_\_, New Jersey where the property is located.

Power and Authority to Sign Right of Entry

The undersigned represents and warrants that he/she/they has/have full power and authority to execute and fully perform the obligations under this Right-of-Entry without the need for any further action, or that he/she/they is/are duly appointed agent(s) of the owner/lessee/mortgagor, and that he/she/they has/have full power and authority to execute and fully perform the obligations under this Right-of-Entry without the need for any further action. Additionally, the undersigned is fully aware that an individual who fraudulently or willingly mistakes any fact in connection with this agreement shall be subject to a fine as provided under 18 USC 1001 or imprisoned for not more than five years or both.

Release of Insurance Information

I/We, the undersigned, authorize \_\_\_\_\_ (Ins. Co.) to release information relating to coverage and payments for debris removal (claim # \_\_\_\_\_ policy # \_\_\_\_\_) to the City/County of \_\_\_\_\_, \_\_\_\_\_, and/or to the State of New Jersey and/or to the United States of America and its FEMA employees or their contractors who present this form.

Signature(s) and Witness

For the considerations and purposes set forth herein, I/we hereby set my/our hand(s) and seal(s) this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Witness

Privacy Act Statement: The above signed acknowledge(s) that information submitted will be shared with other government agencies, federal and nonfederal, and contractors, their subcontractors and employees for purposes of disaster relief management and for the objectives of this Right-of-Entry.

This form is signed in order to gain access to perform debris removal operations on the above-mentioned property and authorize the release of insurance policy and claim information.

Person with Property Interest or Their Authorized Agent

Print Name: \_\_\_\_\_

Current Telephone Number: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_

Property Owner or Property Owner's Authorized Agent

Print Name: \_\_\_\_\_

Current Telephone Number: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_